

Summary of Policies & Guidance Notes

Duty of Care

Ribble canoe Club are committed to ensuring that all those taking part in canoeing are able to do so protected and kept safe from harm while they are with coaches, volunteers and /or staff. This is particularly true in respect of children and vulnerable groups.

We all have a duty with respect to Safeguarding and Protecting Children to ensure children can participate and enjoy our sport with the highest possible standards of care. These standards apply also to vulnerable groups. All members should have a clear understanding of operating within an appropriate code of ethics, aware of what their 'duty of care' is and how this relates to their position in providing activities and being responsible for others.

Participants Statement of Fitness: Extract from Protecting Paddlers section on BCU Website - *"As a coach responsible for others safety it is important to establish that participants are fit to perform. Information may be gathered on booking forms, signing-in sheets, or specific forms.*

Protecting Paddlers "Safeguarding children & vulnerable adults" Home Page

<http://www.canoe-england.org.uk/about/safeguarding-and-protecting-children-and-vulnerable-adults/> Included on this page is a list of contact numbers plus a 24 Hour Child Protection Contact Number (For use by anyone wishing to report an incident or concern) plus an email link

This is a link to the BCU policies which as a club we have adopted. Please make yourself familiar with policies <http://www.canoe-england.org.uk/about/safeguarding-and-protecting-children-and-vulnerable-adults/resources/>

For your convenience we have created an icon on our "Policies" page of Ribble Canoe Club Website for four of the documents.

- (1) **"Paddlesport Consent Form"** All club members must complete one of these form sign it and return to the membership secretary before you go on the water. *As a coach responsible for others safety it is important to establish that participants are fit to perform. Information may be gathered on booking forms, signing-in sheets, or specific forms".*
- (2) **Child Protection Training and Disclosure Requirements**
- (3) **Report Form for Recording Concerns**
- (4) **DBS Guidance Flowchart** Do I need a DBS? This is for anyone who is considering assisting in club activities. If having read this chart you think you may need one the contact the Club Welfare Officer. Their contact details can be found on the contact page at the back of your Ribble Canoe Club Newsletter

On the RCC policy page you will also find other documents that you need to be familiar with :

- Guidance for how to dress and what to take on a paddle trip
- Club Trips & Paddling Policy
- Ribble Code of Conduct
- Ribble River Signals
- Ribble Risk Assessment

You will also find our Constitution on the policies page